

AGENDA

Meeting: Environment Select Committee

Place: Kennet Room - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Tuesday 19 September 2023

Time: 10.30 am

Please direct any enquiries on this Agenda to Ellen Ghey - Democratic Services Officer of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718259 or email ellen.ghey@wiltshire.gov.uk

Press enquiries to Communications on direct lines 01225 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Jerry Kunkler (Chairman)
Cllr Bob Jones MBE (Vice-Chairman)
Cllr Tony Jackson
Cllr Mel Jacob
Cllr Dr Brian Mathew
Cllr Charles McGrath
Cllr Ian McLennan

Cllr Dr Nick Murry
Cllr Tom Rounds
Cllr Tony Trotman
Cllr Iain Wallis
Cllr Derek Walters
Cllr Stuart Wheeler

Substitutes:

Cllr Brian Dalton
Cllr Matthew Dean
Cllr Ross Henning
Cllr Jon Hubbard
Cllr Jacqui Lay

Cllr Dr Mark McClelland
Cllr Stewart Palmen
Cllr Ricky Rogers
Cllr Bridget Wayman

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

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For assistance on these and other matters please contact the officer named above for details

AGENDA

PART I

Items to be considered while the meeting is open to the public

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 7 - 14*)

To approve and sign the minutes of the Environment Select Committee meeting held on 25 July 2023.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Tuesday 12 September 2023** in order to be guaranteed of a written response. In order to receive a verbal response, questions must be submitted no later than 5pm on **Thursday 14 September 2023**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Highways Term Maintenance Contract - Interim Update** *(Pages 15 - 30)*

This report provides an interim update on the Council's new term contract for highway maintenance and includes an update on the Parish Stewards scheme.

7 **Council's Approach to Tackling Potholes** *(Pages 31 - 44)*

This report provides an update on the Council's approach to tackling potholes.

8 **Streetscene and Grounds Maintenance Contract Update** *(Pages 45 - 58)*

This report provides an update on the Streetscene and Grounds Maintenance contract.

9 **Public Transport Review and Passenger Transport Service Update and Future Developments** *(Pages 59 - 70)*

This report provides an update on progress with public transport projects, noting their positive impacts, highlighting risks and mitigating actions.

10 **Planning Peer Review Report** *(Pages 71 - 94)*

To provide an update on the findings of the May 2023 Local Government Association Planning Service peer review and to set out officers' initial response to the suggested recommendations.

11 **Updates From Task Groups and Representatives on Programme Boards** *(Pages 95 - 100)*

To receive any updates on recent activity for active Task Groups and from Members of the Environment Select Committee who have been appointed as Overview and Scrutiny representatives on programme boards.

12 **Forward Work Programme** *(Pages 101 - 108)*

To note and receive updates on the progress of items on the Forward Work Programme.

Under the revised Overview and Scrutiny (OS) arrangements there is now a single OS work programme controlled by the OS Management Committee, linked to priorities in the Business Plan.

Therefore it should be noted that, whilst any matters added by Members are welcome, they will be referred to the OS Management Committee for approval before formal inclusion in the work programme for the Environment Select Committee.

A copy of the Overview and Scrutiny Forward Work Programme for the Environment Select Committee is attached for reference.

13 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

14 **Date of Next Meeting**

To confirm the date of the next scheduled meeting as **Tuesday 7 November 2023 at 10.30am.**